

**HOUSING ASSISTANCE COUNCIL
SELF-HELP HOMEOWNERSHIP OPPORTUNITY PROGRAM (SHOP)
ALLOWABLE SWEAT EQUITY TASKS**

Homebuyer families participating in the Self-Help Homeownership Opportunity Program (SHOP) must contribute a minimum of 100¹ hours of sweat equity towards the construction or rehabilitation of their own homes and/or the homes of other homebuyers participating in the self-help housing program. In the case of a household with only one adult, the requirement is 50 hours of sweat equity toward the construction of these homes. Sweat equity includes training for construction on the dwelling units, but **excludes homebuyer counseling and home maintenance training**.

The value of each homebuyer families' sweat equity is clearly dependent upon the number of hours contributed and the type of tasks accomplished. In order to meet the sweat equity requirement, HAC requires that homebuyer families perform a combination of at least three of the following tasks:

- ◆ Site clearing/cleaning
- ◆ Framing and sheathing the deck/floors, walls, and roofing
- ◆ Installing siding
- ◆ Installing windows and doors
- ◆ Installing drywall
- ◆ Install exterior decks and stairs
- ◆ Installing trim, cabinets, and fixtures
- ◆ Interior/exterior painting
- ◆ Installing gutters and downspouts
- ◆ Landscaping (excluding plantings, seeding, and mulching).

SWEAT EQUITY REQUIREMENTS FOR HOMEBUYERS WITH DISABILITIES

Homebuyers with disabilities participating in the Self-Help Homeownership Opportunity Program (SHOP) must contribute a minimum of 100 hours of sweat equity towards the construction or rehabilitation of their own homes and/or the homes of other homebuyers participating in the self-help housing program. In the case of a household with only one adult, the requirement is 50 hours of sweat equity toward the construction of these homes. In order to meet the hourly requirement, homebuyers with disabilities must be permitted reasonable accommodations. For example, homebuyers with disabilities may work on less physical tasks or administrative tasks to meet the requirement, or a volunteer(s) may enter into a written agreement to substitute for the disabled homebuyer.

The homebuyer with disabilities may perform any combination of the tasks listed below to meet the requirement.

- ◆ Management of work site clean-up
- ◆ Assist group worker with administrative tasks related to sweat equity hours
- ◆ Provide Child Care to other self-help participants during scheduled group work hours

¹ This requirement is consistent with the U.S. Department Housing and Urban Development's SHOP 2010 NOFA published on February 1, 2011 (Docket No. FR-5415-N-34).

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- ◆ Installation of interior finishes (e.g., switch plates, trim, molding)
- ◆ Interior/exterior painting
- ◆ Management of work site tools
- ◆ Landscaping
- ◆ Assistance with homebuyer construction training sessions
- ◆ Attendance at all self-help family construction group meetings and trainings
- ◆ Assist with tracking of construction tools and materials