



JOIN THE HOUSING ASSISTANCE COUNCIL



HAC

RESEARCH ASSISTANT

The Research Assistant contributes to research projects and helps support the Housing Assistance Council's (HAC's) research, data, information, and policy efforts. The Research Assistant works closely with HAC's Director of Research and the entire Research and Information team at HAC. The Housing Assistance Council's Research team is widely recognized as a leading source of research, data and information for community-based practitioners, public and private stakeholders, and policymakers working on issues that impact rural communities. A strong candidate will bring analytic rigor and a deep desire to help rural people and places thrive. The position comes with a competitive salary, generous benefits, and the opportunity to work in an innovative and mission-focused environment.

ABOUT HAC

The Housing Assistance Council (HAC) is a national nonprofit organization that helps build homes and communities across rural America. HAC is one of the nation's longest tenured and most respected national organizations working to transform rural areas. Through data driven strategies, HAC provides below-market financing for affordable housing and community development, technical assistance and training, research and information products, and policy formulation to enable solutions for rural communities across the nation.

TO APPLY

Please email a resume and brief cover letter to jobs@ruralhome.org with Research Assistant in the subject line. Applications will be reviewed upon receipt, with interviews starting immediately. Submissions received without cover letters will not be considered.



ROLES AND ACTIVITIES

- Assists with research and helps prepare, either independently or as part of a project team, research reports and other information products and publications.
- Helps prepare written materials, including analysis of social, economic, and housing conditions; review of federal regulations and policies; newsletters; online content and other materials that are clear, compelling and help inform a general audience understand impacts on rural places and people.
- Makes and/or assists with presentations at symposiums, conferences, workshops, and seminars.
- Assists with the development of rural housing research and policy recommendations.
- Helps conceptualize research, training, and policy efforts.
- Assists with spatial analysis and help create maps and other data visualizations.
- Comments on peers' work.

QUALIFICATIONS

- Interest in social science research.
- Experience with Microsoft Office Suite programs.
- Strong writing skills.
- Demonstrated ability to work independently.
- Excellent organizational skills and ability to balance multiple tasks.
- Interest in affordable housing and/or social justice issues.
- BA degree or equivalent professional experience.
- Experience with statistical programs and geographic information software.
- Work experience in social science or public policy research.
- Experience or interest in website design and management.

COMPENSATION

HAC offers a competitive compensation package with excellent benefits and growth opportunities. Our generous benefit package includes health insurance, life and other insurance, and a retirement plan with an employer match.

HAC is an equal opportunity provider and employer. HAC does not discriminate in hiring or employment practices on the basis of race, color, ethnicity, gender, national origin, age, religion, sexual orientation, disability, marital or familial status, ancestry, or status as a veteran. HAC is committed to maintaining a diverse and multicultural work environment. Women and minorities are strongly encouraged to apply.