

RD AN No.4780 (1924-A)  
November 12, 2014

**TO:** Rural Development State Directors  
National Office Officials

**ATTN:** All Rural Housing, Community Facilities and Business Programs Staff  
Area Directors  
Loan Specialists  
Program Directors  
State Environmental Coordinators, State Architects

**FROM:** Tony Hernandez /s/ *Tony Hernandez*  
Administrator  
Rural Housing and Community Facilities Programs

Lillian Salerno /s/ *Lillian Salerno*  
Administrator  
Rural Business-Cooperative Service

**SUBJECT:** Rural Development Compliance with Lead-Based Paint Rule

**PURPOSE AND INTENDED OUTCOME**

This Administrative Notice (AN) provides guidance on Agency compliance in all programs with the Department of Housing and Urban Development's (HUD) rule titled "*Lead-Based Paint Poisoning Prevention in Certain Residential Structures*" (hereinafter, "Lead-Based Paint (LBP) Regulation") found in 24 CFR Part 35 as revised on June 21, 2004 and Environmental Protection Agency's (EPA) rule entitled Lead; Renovation, Repair, and Painting Program found in 40 CFR Part 745 as revised April 22, 2008. Indoor air quality, LBP and mold hazard issues related to construction projects are designated responsibilities of the State Architects with guidance provided in the RD Instruction 1924-A. This AN is guidance to staff on the implementation of the 2008 EPA LBP revised rule on Rural Development actions. The EPA has updated this regulation to incorporate and clarify requirements for renovation and repair work on "Target Housing" and "child occupied facilities".

EXPIRATION DATE:  
November 30, 2015

FILING INSTRUCTIONS:  
Preceding RD Instruction 1924-A

## **COMPARISON WITH PREVIOUS AN:**

This AN replaces RD AN No. 4721 (1924-A) dated July 16, 2013 which expired on July 31, 2014.

## **BACKGROUND**

HUD's LBP Regulation identifies who is responsible (e.g., Federal Agency, applicant, owner) for identification of lead-based paint hazards in federally owned residential property and housing receiving Federal assistance, for control of lead hazards, and for notification of occupants about lead hazards.

## **AGENCY REQUIRED TO COMPLY WITH HUD LBP REGULATION SUBPARTS**

Rural Development is covered by six subparts of the LBP Regulation (see table below). These subparts take precedence over Rural Development instructions and handbooks concerning lead-based paint. These subparts are applicable to all housing or child-occupied facilities constructed prior to 1978 receiving financial assistance from or being sold by Rural Development (except foreclosures).

<b>RELEVANT SUBPARTS OF LBP REGULATION</b>		
<b>Subpart</b>	<b>Title of Subpart</b>	<b>Programs Impacted</b>
<b>A<sup>1</sup></b>	Disclosure of Known LBP Hazards Upon Sale or Lease of Residential Property	502, 514, 515, 516, 538, CF, B&I
<b>B<sup>1</sup></b>	General LBP Requirements and Definitions for all Programs	502, 504, 514, 515/521, 516, 533, 538, CF, B&I
<b>C<sup>2</sup></b>	Disposition of Residential Property Owned by a Federal Agency Other Than HUD	502, 514, 515, 516
<b>D<sup>2</sup></b>	Project-based Assistance Provided by a Federal Agency Other Than HUD	514, 515/521, 516, 538
<b>J<sup>2</sup></b>	Rehabilitation	502, 504, 514, 515, 516, 533, CF, B&I
<b>R<sup>1</sup></b>	Methods and Standards for LBP Hazard Evaluation and Hazard Reduction Activities	502, 504, 514, 515/521, 516, 533, 538, CF, B&I

- 1. Applies to all residential housing in Rural Development programs built prior to 1978.*
- 2. Requirements for housing receiving financial assistance from or being sold by Rural Development, depending on type and amount of financial assistance, age of structure, rental or owner-occupied.*

Subpart D--"Project-Based Assistance Provided by a Federal Agency Other Than HUD" requires each owner of a Rural Development complex receiving more than \$5,000 annually per project in project based assistance, including rental assistance, to complete a risk assessment in accordance with the schedule established by Rural Development. In the case of Multi-Family Housing (MFH) properties in government owned inventory, the Agency assumes the owner's responsibilities.

The requirements of Subpart J are based upon the amount of rehabilitation assistance provided and are detailed in the "Implementation Responsibilities." The amount of assistance is inclusive of all Federal rehabilitation sources, including Rural Development.

### EXEMPT HOUSING

Subparts B through R of the LBP Regulation do not apply to the following:

- 1) Non-residential property except "*Child Occupied Facilities*" (definition below);
- 2) Housing built after January 1, 1978;
- 3) Multi-Family Housing (MFH) designated exclusively for occupancy by elderly or persons with disabilities. Exemption does not apply if a child less than age 6 resides or is expected to reside in any dwelling unit;
- 4) Zero-bedroom dwellings (e.g., efficiency apartments, single-room occupancy housing, dormitories, military barracks, etc.);
- 5) Property found free of LBP by a certified LBP inspector or risk assessor;
- 6) Property where all LBP has been removed and clearance issued by a certified inspector or risk assessor;
- 7) Unoccupied housing that will remain vacant until it is demolished; and
- 8) Rehabilitation or improvement of a house that does not disturb painted surfaces.

### POSSIBLE FUNDING SOURCES FOR COMPLIANCE ACTIVITIES

Properties owned by Rural Development and accounts in liquidation are eligible for Program Loan Cost Expense funds (PLCE). PLCE funds cannot be used to fund LBP hazard reduction activities for borrowers or loan applicants. The funding of LBP hazard reduction activities is an eligible loan cost for borrowers. In addition, grants may be available to Rural Development borrowers from other Federal, State, local, and private sources. Each State is strongly encouraged to identify sources of funding within its service area and provide this information to applicants and borrowers.

### CHILD-OCCUPIED FACILITIES

Rural Development programs (e.g., Business and Community Facilities) providing assistance for child-occupied facilities must comply with Environmental Protection Agency (EPA) LBP training and certification requirements found in 40 CFR Part 745, subpart L, which explains the certification requirements of individuals and firms that engage in lead-based paint activities of target housing. A child-occupied facility is defined as a building, or portion of a building, visited regularly by the same child, under 6 years of age, on at least 2 different days within any week (Sunday through Saturday), provided that each day's visit lasts at least 3 hours, combined weekly visits last at least 6 hours, and combined annual visits total at least 60 hours. Child-occupied facilities may include, but are not limited to, day-care centers, preschools, and kindergarten classrooms.

## **IMPLEMENTATION RESPONSIBILITIES**

The State Office shall assign the State Architect, or other qualified individual to serve as the LBP Coordinator (LBPC) for their respective state. The LBPC will serve as the state level contact for questions on the LBP Regulation and will act as a liaison between the State and the National Office. The LBPC will be responsible for disseminating LBP information within the state. The latest news on LBP compliance will be e-mailed to each State LBPC. Each State shall inform National Office Program Support Staff (PSS)(Branch Chief – William Downs) of any LBPC contact changes. The LBPC shall ensure that rehabilitation and repair contractors provide EPA certification to Rural Development prior to contract award.

### **HOUSING PRESERVATION GRANT PROGRAM:**

This section provides guidance to Rural Development staff on implementation of Subpart J of the LBP Regulation as it relates to the Housing Preservation Grant (HPG) Program. Subpart J sets out the requirements for the Agency's programs, which provide assistance for housing rehabilitation. This section clarifies the Agency's and the grantee's responsibilities under Subpart J.

Each Rural Development State Office will notify all HPG grantees that the LBP requirements for Rehabilitation contained in certain subparts of 24 CFR Part 35 apply to all HPG rehabilitation activities. The State Office will also verify if its state has more stringent requirements than the Federal requirements. Where state standards are more stringent, those standards will take precedence. The Agency must ensure and document that the HPG grantees have been notified of the LBP requirements and that they have complied with reporting requirements described in RD Instruction 1944-N, Section 1944.683, 7 C.F.R. §1944.683.

The following table clarifies HPG grantee requirements based on the amount of assistance provided. Documentation for each required action will be maintained by the Agency for each for each recipient.

<b>Amount of Rehabilitation Assistance</b>	<b>HPG Grantee Requirements:</b>
--------------------------------------------	----------------------------------

<p>Funding for rehabilitation is less than or equal to \$5,000 (per dwelling unit, per year).</p>	<ul style="list-style-type: none"> <li>• Provide <i>Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools</i> pamphlet (Subpart J, Section 35.910 and Subpart B, Section 35.130)</li> <li>• Test Paint on Surface(s) to be Disturbed or Presume LBP (Subpart J, Section 35.930(b)(1))</li> <li>• Implement Safe Work Practices performed by EPA certified contractor (Subpart J, Section 35.930(b)(2))</li> <li>• Repair Disturbed Paint (Subpart J, Section 35.930(b)(2))</li> <li>• Perform Clearance Test (Subpart J, Section 35.930(b)(3))</li> <li>• Provide Notice to Occupants of Result (Subpart B, Section 35.125 and Subpart J, Section 35.910)</li> </ul>
<p>Rehabilitation assistance is greater than \$5,000 and less than or equal to \$25,000 (per dwelling unit, per year).</p>	<ul style="list-style-type: none"> <li>• Provide to Occupants: <i>Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools</i> pamphlet (Subpart J, Section 35.910 and Subpart B, Section 35.130)</li> <li>• Test Paint on Surface(s) to be Disturbed or Presume LBP (Subpart J, Section 35.930(c)(1))</li> <li>• Conduct Risk Assessment (Subpart J, Section 35.930(c)(2))</li> <li>• Implement Safe Work Practices performed by EPA certified contractor (Subpart J, Section 35.930(c)(4))</li> <li>• Establish Interim Control (Subpart J, Section 35.930(c)(3))</li> <li>• Perform a Clearance Examination (Subpart R, Section 35.1330(a)(3))</li> <li>• Provide Notice to Occupants of Results (Subpart B, Section 35.125 and Subpart J, Section 35.910)</li> </ul>
<p>Rehabilitation assistance is greater than \$25,000 (per dwelling unit, per year).</p>	<ul style="list-style-type: none"> <li>• Provide to Occupants: <i>Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools</i> pamphlet (Subpart B, Section 35.130 and Subpart J, Section 35.910)</li> <li>• Test Paint on Surface(s) to be Disturbed or Presume LBP (Subpart J, Section 35.930(d)(1))</li> <li>• Conduct Risk Assessment (Subpart J, Section 35.930(d)(2))</li> <li>• Implement Safe Work Practices performed by EPA certified contractor (Subpart J, Section 35.930(d)(4))</li> <li>• Abatement of All LBP Hazards Identified (Subpart J, Section 35.930(d)(3))</li> <li>• Perform a Clearance Examination (Subpart R, Section 35.1340(a))</li> <li>• Provide Notice to Occupants of Results (Subpart B, Section 35.125 and Subpart J, Section 35.910)</li> </ul>

In leverage situations where other Federal funds are used, the HPG grantee and the other Agency or organization should agree on who will be responsible for implementing the LBP Regulation. The matrix above is provided to assist the grantee with appropriate steps for compliance.

### MULTI-FAMILY HOUSING

This section provides guidance to Rural Development staff on implementation of Subpart D-- "Project-Based Assistance provided by a Federal Agency Other Than HUD" of the LBP Regulation. This section clarifies the project owner's responsibilities for conducting lead-based paint risk assessments on MFH complexes constructed before 1978. To be covered by these requirements, the complex must receive more than \$5,000 annually in project-based assistance, which includes rental assistance.

All requirements of Subpart D-"Project-Based Assistance Provided by a Federal Agency Other Than HUD," if applicable and Subpart R- "Methods and Standards for Lead-Paint Hazard Evaluation and Hazard Reduction Activities" shall be met. These entail:

1. The owners of all MFH complexes constructed before 1978 that receive more than \$5,000 annually per project in project based assistance, including rental assistance, should have completed a risk assessment on or before September 15, 2003. This category includes buildings constructed before 1978 and later remodeled or rehabilitated to serve as housing. For MFH complexes constructed before 1960, the owners should have completed a risk assessment in accordance with Subpart R Section 35.1320 (b) and EPA requirements in 40 CFR 745.227(d).
2. State Offices should have already determined if the owners of those MFH complexes constructed before 1978 have completed risk assessments for their facility. In cases where the risk assessment and interim controls have not been completed, the owner will be notified in writing that he/she may be subject to Section 35.96, "Enforcement" and Section 35.170, "Noncompliance with the Requirements of Subparts B through R of this part." Any person who knowingly fails to comply with any provision of these subparts may be subject to criminal penalties or civil monetary penalties noted in Section 35.96.
3. If required, interim controls to treat LBP hazards identified in the risk assessment shall be conducted in accordance with Section 35.1330. This requirement covers:
  - All dwelling units, common areas and remaining portions of the residential property.
  - Units occupied by families with children of less than 6 years of age and the common areas serving those units.
4. Ongoing LBP maintenance and reevaluation activities - Following completion of the risk assessment, the owner should have incorporated ongoing LBP maintenance and reevaluation into their regular building operations in accordance with Subpart R,

Section 35.1355, unless all LBP has been removed. If the re-evaluation identifies new LBP hazards, the owner shall conduct interim controls in accordance with Subpart R, Section 35.1330.

Housing for the elderly, or residential properties designated exclusively for persons with disabilities, are not normally subject to the LBP regulation. However, if a child under 6 years of age moves into, resides in or visits a unit for periods of time meeting the definition of a "child occupied facility," then that unit and common areas serving that unit will have a risk assessment conducted within 90 days of occupancy and interim controls completed within 90 days of the risk assessment.

5. Each affected owner was required to provide notice (per Subpart B, 35.125 and 35.130) to the tenants of the findings of the risk assessment, work performed, and clearance with a copy of notices forwarded to Rural Development.
6. Rural Development field staff shall identify all MFH complexes constructed before 1978 and 1960 in their area and determine if a risk assessment has been completed. Rural Development field staff will notify the complex owners of the requirements of Subpart D --"Project-Based Assistance Provided by a Federal Agency Other Than HUD," if applicable, And Subpart R – "Methods and Standards for Lead-Paint Hazard Evaluation and Hazard Reduction Activities". Rural Development field staff shall track and keep records of the completion of all risk assessments by MFH complex owners.

### COMMUNITY FACILITIES

Only those community facility cases involving a child occupied facility are subject to the lead-based paint requirements of this AN. The prior table from pages 4 and 5 and the the Lead Based Paint Compliance Key clarify the community facility requirements based on the amount of assistance provided. Documentation for each required action will be maintained in the Agency file for each recipient.

### ALL PROGRAMS

Currently USDA-Rural Development is providing, to potential buyers, the EPA/HUD pamphlet "*Protect Your Family From Lead in Your Home*" when selling or leasing an inventory property. This was instituted by Rural Development when the LBP disclosure law took effect to ensure applicants were aware of LBP hazards. Under the law, sellers are responsible for this action. For Guaranteed loan services, lenders are charged with providing the LBP information and disclosure. Therefore, only in those instances where the Agency is considered the designated party and is selling a Real Estate Owned (REO) property, or is the lessor of a residential property, the Agency must provide the EPA/HUD LBP brochure to buyers or occupants of target housing.

In all situations where a risk assessment is required, it shall be completed prior to loan approval.

The LBP Compliance Key (Attachment 1) provides a step-by-step tool for identifying actions the Agency, seller, lessor, owner, or agent must take to comply with the relevant subparts of the LBP Regulations. The key will be used by all programs at the start of the loan or grant-making process, except Guaranteed Single Family Housing. A completed copy of the attached LBP Compliance Key, or computer-based version, will be included in each project case file for residential property built prior to January 1978.

The LBP Compliance Key is being revised to reflect the addition of the required verification of the lead safe renovation and repair work performed by EPA certified contractors. Renovation and repair work on Rural Development properties that are considered "Target Housing" must be performed by EPA certified contractors as stated in EPA's LBP Regulation, 40 CFR Part 745.

### SALE OF REAL ESTATE OWNED PROPERTIES

Use of deed restrictions in the sale of non-program REO properties containing lead-based paint may occur if the following conditions are met:

1. Only non-program properties will be considered for use of deed restrictions.
2. The State Director will ensure all properties subject to LBP regulations are assessed and the risk assessment report is provided to the listing agent or auctioneer. The regulations and required clearance exam instructions will also be provided.
3. Properties listed and sold under this authority will require that the purchaser meet the requirements of Subpart C, Part 35.210(b) and provide Rural Development with a clearance exam that shows all LBP hazards have been abated before they take occupancy.
4. All deeds will include the restrictive language comparable to that provided in Attachment 2.
5. REO properties located on Tribal lands will not be included in this sale initiative due to the requirements of 7 CFR Parts 3550.251(c)(2) and (c)(3).
6. State Offices will set up a monitoring system to assure they receive the required LBP inspection and clearance exam from the purchasers of REO properties, which specifically report that abatement of all LBP hazards was completed.

### STATE AND LOCAL LAWS

This AN will not relieve the seller, lessor, owner, or agent from any responsibility for compliance with State or local laws, ordinances, codes, or regulations governing LBP or LBP hazards. Rural Development assumes no responsibility for ensuring compliance with such State or local requirements, except in the case of REO properties.

## LEAD-BASED PAINT INFORMATION SOURCES

The pamphlet, "*Protect Your Family From Lead in Your Home*," is a good source of information on LBP hazards found in the home and is available from the Rural Development Property and Supply Management Division in St. Louis. The EPA and HUD publication, "*Renovate Right, Important Lead Hazard Information for Families, Child Care Providers and Schools*" is another valuable source of information for target properties anticipating renovation to be performed.

To request copies of "Protect Your Family From Lead in Your Home", complete Form RD 2024-4, *Requisition for Forms/Supplies/Pamphlets Listed in Rural Development Supply Catalog*, and fax to 1-800-336-3604. For an additional source of the pamphlets (in English or Spanish), the sample disclosure forms, or the rule, call the National Lead Information Clearinghouse (NLIC) at (800) 424-LEAD, or TDD (800) 526-5456 for the hearing impaired You may also send your request by fax to (202) 659-1192 or by Internet E-mail to ehc@cais.com.

Pamphlets and sample disclosure forms are also available in English and Spanish on HUD's Internet site <http://www.hud.gov/offices/lead/enforcement/disclosure.cfm> or visit the EPA lead website at <http://www.epa.gov/lead/pubs/renovation.htm>

EPA sponsors an Internet site <http://cfpub.epa.gov/flpp/> for locating qualified LBP inspectors, risk assessors, abatement contractors, and renovators trained in lead-safe practices. EPA also offers a web site that accesses State hazard regulations that can be referenced to assure the most restrictive compliance is applied: <http://www.epa.gov/lead/pubs/renovation.htm>

Agency staff involved with LBP compliance activities are encouraged to take HUD's Internet based "Visual Assessment Training"

<http://www.hud.gov/offices/lead/training/visualassessment/h00100.cfm>.

This training does not qualify Agency staff to perform official risk assessments or LBP inspections but will educate staff on how to better identify possible LBP hazards.

The Agency provides an automated version of the LBP Compliance Key at [http://teamrd.usda.gov/rd/rhs/PSS/Lead\\_Paint/lead\\_based\\_paint\\_key.htm](http://teamrd.usda.gov/rd/rhs/PSS/Lead_Paint/lead_based_paint_key.htm) that can be used by Rural Development employees only to assess documents and the requirements of the LBP Regulation, provide definitions and access to the EPA and Rural Development adopted regulation, and record the results of Agency review.

## POINTS OF CONTACT

Rural Development staff should work closely with their State LBPC, borrowers, MFH complex owners and HPG grantees to ensure LBP policies and procedures are effectively integrated with loan processing and servicing activities.

Please direct all questions pertaining to this AN and the LBP Regulation to your State LBPC. If further clarification is needed, please contact the National Office Program Support Staff:

William Downs, Program Support Staff, at (202) 720-1499 (email: [william.downs@wdc.usda.gov](mailto:william.downs@wdc.usda.gov)).

Attachments:

#1-Lead-Based Paint Compliance Key

#2-Deed Restriction Template

## Lead Based Compliance Key

Use this key for all Rural Development actions involving residential property or child-occupied facilities (hereinafter collectively, "property"). This key will assist with determining applicability of lead-based paint (LBP) regulations and Agency required compliance actions. This key is only guidance and must be used in conjunction with the LBP Regulation. Maintain a copy of the results from the key in the project case file.

**INSTRUCTIONS:** Start by answering the eight compliance screening questions in Table I below. If any answer is 'YES,' the LBP Regulation does not apply. If all questions were answered 'NO,' the LBP Regulation applies. If applicable, answer the questions in Table II and take the corresponding action(s). Follow the key until all compliance requirements are identified, or it is determined that the LBP Regulation is not applicable. See the specific LBP Regulation Citation and Funding Sources for details on what each action entails and possible funding sources.

**TABLE I. EXEMPTIONS**

	Yes	No	
1			Was property built since January 1, 1978, when lead paint was banned for residential use?
2			Is housing for the elderly or a residential property designated exclusively for persons with disabilities? This exemption does not apply if a child less than age 6 resides or is expected to reside in the dwelling unit. ( <i>Housing exclusively for the elderly applies to MFH 515 or 538 projects only</i> )
3			Is property a zero-bedroom dwelling, including efficiency apartments, single-room occupancy housing, or dormitories?
4			Has the property been found to be free of lead-based paint by a certified lead-based paint inspector?
5			For this property, has all lead-based paint been identified and removed, and clearance achieved?
6			Will the unoccupied property remain vacant until it is demolished?
7			Is this non-residential property? ( <i>Does not include child-occupied facilities</i> )
8			Rehabilitation that does not disturb a painted surface?

**TABLE II. COMPLIANCE REQUIREMENTS**

	Question	Response	Action
1	Is residential property or a child-occupied facility involved?	YES	Go to 2 (below)
		NO	<b>STOP</b> , Subparts B through R of the LBP Regulation <b>do not apply</b> .
2	Was property constructed prior to 1/1/78?	YES	Go to 3 (below)
		NO	<b>STOP</b> , Subparts B through R of the LBP Regulation <b>do not apply</b> .

	Question	Response	Action	Subpart	Funding <sup>1</sup>
<b>3.</b>	Is property being bought, sold, or leased?	<b>YES</b>	Go to <b>3a</b>		
		<b>NO</b>	Go to <b>4</b> (page A-3)		
<b>3a.</b>	Is property real estate owned (REO) by Agency?	<b>YES</b>	Go to <b>3b</b>		
		<b>NO</b>	<b>Agency Must:</b> a. Ensure disclosure documents are in file..... b. Go to <b>4</b> (page A-3) c. Consider the financial impact and long term potential health hazard prior to closing the deal.	<b>B</b> , Section 35.175	
			<b>Seller or Lessor Must:</b> a. Disclose known information on LBP to buyer or renter(s)..... ..... b. Provide LBP Pamphlet ..... d. Go to <b>4</b> (page A-3)	<b>A</b> , Section 35.88(a)(2-4) <b>A</b> , Section 35.88(a)(1)	
<b>3b.</b>	Was property built pre 1960 and is being sold out of a federal financial assistance program?	<b>YES</b>	<b>Agency Must:</b> a. Conduct LBP Inspection risk assessment <sup>(2)</sup> b. Conduct Abatement of LBP Hazard or apply Deed Restriction (Attachment 2) for buyer to abate hazard and provide inspection/risk assessment clearance report.	<b>C</b> , Section 35.210(a) <b>C</b> , Section 35.210(a)	a, b a, b
		<b>NO</b>	a. <b>Go to 3c.</b>		

	Question	Response	Action	Subpart	Funding 1
<b>3c</b>	Was REO property constructed between 1/1/60 and 12/31/77?	<b>YES</b>	<b>Agency Must:</b> a. Conduct LBP Inspection and risk assessment <sup>(2)</sup> ..... b. Provide Notice to prospective purchasers of results c. Conduct Abatement of LBP Hazard or apply Deed Restriction (Attachment 2) for buyer to abate hazard and provide inspection/risk assessment clearance report. d. Go to <b>4</b> (below).....	C, Section 35.215  C, Section 35.215 A, Section 35.88(a)(4)	a, b  a, b a, b
		<b>NO</b>	<b>Agency Must:</b> a. Conduct LBP Inspection and risk assessment <sup>(2)</sup> b. Conduct a clearance examination c. Provide Notice to occupants and prospective purchasers of results. d. Go to <b>4</b> (below)	C, Section 35.210(a) C, Section 35.210(a) C, Section 35.210(b)  A, Section 35.88(a)(4)	a, b a, b a, b  a, b
<b>4.</b>	Is funding for rehabilitation being provided?	<b>YES</b>	Go to <b>4a</b> (below)		
		<b>NO</b>	Go to <b>5</b> (page A-4)		

<b>4a</b>	Is funding for rehabilitation less than or equal to \$5,000 (per dwelling unit, per year)?	<b>YES</b>	<b>Agency Must Ensure/Document Owner or Grantee:...</b> a. Provides EPA Renovate Right pamphlet to Occupants..... b. Tests Paint on Surface(s) to be Disturbed <sup>(2)</sup> ..... c. Uses Safe Work Practices (see Table III, page A-4) ... (performed by EPA certified renovator and trained workers) d. Repairs Disturbed Paint (see Table III, page A-4).... e. Performs Clearance Test (see Table III, page A-4)... f. Provides Notice to Occupants of Result..... g. Go to <b>5</b> (page A-4)	<b>B</b> , Section 35.175  <b>J</b> , Section 35.910(b) <b>J</b> , Section 35.930(b)(1) <b>R</b> , Section 35.1350 <b>J</b> , Section 35.930 (b)(2) <b>J</b> , Section 35.930(b)(3) <b>B</b> , Section 35.125(a)/(b)	a, b  b, c, d b, c, d b, c, d b, c, d b, c, d
		<b>NO</b>	Go to <b>4b</b> (below)		
<b>4b</b>	Is rehabilitation assistance greater than \$5,000 and less than or equal to \$25,000 (per dwelling unit, per year)?	<b>YES</b>	<b>Agency Must Ensure/Document Owner or Grantee:...</b> a. Provides EPA Renovate Right pamphlet to Occupants..... b. Tests Paint on Surface(s) to be Disturbed <sup>(2)</sup> ..... c. Conducts Risk Assessment..... d. Establishes Interim Control..... e. Implement Safe Work Practices performed by EPA certified renovator and trained workers f. Performs a Clearance Examination..... g. Provides Notice to Occupants of Results..... h. Go to <b>5</b> (page A-4)	<b>B</b> , Section 35.175  <b>J</b> , Section 35.910(b) <b>J</b> , Section 35.930(c)(1) <b>J</b> , Section 35.930(c)(2) <b>J</b> , Section 35.930(c)(3) <b>R</b> , Section 35.1330(a)(3) <b>B</b> , Section 35.125(a)/(b) <b>J</b> , Section 35.930(d)(4)	a, b  b, c, d b, c, d b, c, d b, c, d e

		<b>NO</b>	<p><b>Agency Must Ensure/Document Owner or Grantee:...</b></p> <p>a. Provides EPA Renovate Right pamphlet to Occupants.....</p> <p>b. Tests Paint on Surface(s) to be Disturbed<sup>(2)</sup> .....</p> <p>c. Conducts Risk assessment.....</p> <p>d. Performs abatement of all LBP hazards identified..... (performed by EPA certified contractor: includes the supervisor and all workers)</p> <p>e. Performs a Clearance Examination.....</p> <p>f. Provides Notice to Occupants of Results.....</p> <p>g. Provides Ongoing LBP Maintenance.....</p> <p>h. Go to <b>5</b> (page A-4)</p>	<p><b>B</b>, Section 35.175</p> <p><b>J</b>, Section 35.910(b)</p> <p><b>J</b>, Section 35.930(c)(1)</p> <p><b>J</b>, Section 35.930(d)(2)</p> <p><b>J</b>, Section 35.930(d)(3)</p> <p><b>R</b>, Section 35.1335(f)</p> <p><b>B</b>, Section 35.125(a)</p> <p><b>R</b>, Section 35.1355(a)/(b)</p>	<p>a, b</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p>
--	--	-----------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

<b>5</b>	Is project-based rental assistance and/or interest credit equal to or greater than \$5,000 annually, per project?	<b>YES</b>	<p><b>Agency Must Ensure/Document Owner or Landlord:.</b></p> <p>a. Provides <i>Protect Your Family From Lead in Your Home</i> pamphlet to Occupants at lease signing.....</p> <p>b. Conducts Risk Assessment.....</p> <p>c. Establishes Interim Controls.....</p> <p>d. Conducts a Clearance Examination.....</p> <p>e. Provides Notice of Results to Occupants.....</p> <p>f. Takes Immediate Response to a Child under 6 years of age with an Environmental Intervention Blood Lead Level..... ..... - Risk Assessment - Interim Controls - Clearance</p>	<p><b>B</b>, Section 35.125</p> <p><b>D</b>, Section 35.310(b)</p> <p><b>D</b>, Section 35.315</p> <p><b>D</b>, Section 35.320</p> <p><b>R</b>, Section 35.1330</p> <p><b>R</b>, Section 35.1330(a)(3)</p> <p><b>B</b>, Section 35.310(a)</p> <p><b>D</b>, Section 35.325</p>	<p>a, b</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p> <p>b, c, d</p>
		<b>NO</b>	<b>COMPLETE THE REQUIRED ACTIONS FROM EACH SECTION</b>		

<sup>1</sup> **Possible Sources of Funding**

a. Program Loan Cost Expense Funds. b. Agency Program Funds. c. Other Federal, State, and Local Grants. d. Private Funds.

<sup>2</sup> **Or presume paint has lead content**

**INSTRUCTIONS:** Answer the following three questions to determine if Safe Work Practices apply to the rehabilitation. If any answer is 'YES,' 'Safe Work Practices' and 'Clearance' are not applicable to that portion of the proposed rehabilitation. Document results in case file.

**TABLE III. SAFE WORK PRACTICE AND CLEARANCE SCREENING**

	Yes	No	
<b>1</b>			<b>Exterior Surfaces</b> - Will maintenance or hazard reduction activity disturb painted surfaces that total less than 20 square feet (2 square meters)?
<b>2</b>			<b>Interior Surfaces</b> - Will maintenance or hazard reduction activity disturb painted surfaces that total less than 2 square feet (0.185 square meters)?
<b>3</b>			<b>Component</b> (e.g., door jam, windowsill) - Will maintenance on a painted surface disturb 10 percent or less of the total surface area on an exterior or interior type of component?

**Deed Restriction Template****DEED RESTRICTION**

PROPERTY: (address)

Pursuant to section 510(e) of the Housing Act of 1949, as amended, 42 U.S.C. § 1480(e), the purchaser ("Grantee" herein) of the above described real property (the "subject property" herein) covenants and agrees with the United States acting by and through Rural Development (the "Grantor" herein) that the dwelling unit(s) located on the subject property as of the date of the Quitclaim Deed will not be occupied or used for residential purposes until the items listed at the end of this paragraph have been accomplished. This covenant shall be binding on Grantee and Grantee's heirs, assigns and successors and will be construed as both a covenant running with the subject property and as equitable servitude. This covenant will be enforceable by the United States in any court of competent jurisdiction. When the property complies with the following standards of Rural Development or the units(s) has been completely razed, then upon application to Rural Development in accordance with its regulations, the subject property may be released from the effect of this covenant and this covenant will thereafter be of no further force effect. In order to remove this deed restriction, the property must be repaired and/or renovated and the buyer must provide to the government a current LBP Risk Assessment and Clearance Report by a LBP certified persons or companies that clearly demonstrate no LBP hazards currently exist on this property. Abatement shall be performed in accordance with 40 C.F.R. §745.227 and the government's Risk Assessment Report. At the time of sale of this property, the government will provide a Risk Assessment Report to the buyer.