

Rural Development

Richard A. Davis Acting Administrator RD AN No. 4835 (1942-A, 3570-B and 3575-A) April 27, 2017

Rural Housing Service 1400 Independence Ave, SW Room 5014-S Washington, D.C. 20250	TO:	State Directors Rural Development	
Telephone: (202) 692-0268	ATTN:	Community Programs Directors	
	FROM:	Richard A. Davis Acting Administrator Rural Housing Service	/s/ Richard A. Davis
	SUBJECT:	Eligibility of Private Nonprofit Organizations	

PURPOSE/INTENDED OUTCOME:

The purpose of this Administrative Notice (AN) is to clarify RD Instructions 1942-A, 3570-B, and 3575-A regarding private nonprofit organizations and facilities for public use.

COMPARISON WITH PREVIOUS AN:

This AN replaces RD AN No. 4768 (1942-A, 3570-B, 3575-A) dated June 25, 2014, which expired on June 30, 2015.

IMPLEMENTATION RESPONSIBILITIES:

All private nonprofit organizations must meet the "public use" requirements of the regulations governing the Community Facilities direct loan, loan guarantee, and grant programs as contained in RD Instruction 1942-A, section 1942.17(e); RD Instruction 3570-B, section 3570.61(f); and RD Instruction 3575-A, section 3575.20(e)(2). To demonstrate availability for public use, the organization must allow open membership from the community. The organization cannot restrict membership based on race, color, religion, national origin, sex, age, disability, sexual orientation, or marital or familial status.

EXPIRATION DATE: April 30, 2018

FILING INSTRUCTIONS: Preceding RD Instructions 1942-A, 3570-B, and 3575-A

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

If membership is customarily required to access and use the facility, any individual from the community who applies for membership must be given membership or be placed on a waiting list to join the organization as space becomes available on a first-come, first-served basis.

These projects must also meet all other requirements of the regulations governing the Community Facilities direct loan, loan guarantee, and grant programs.

If you have any questions, please contact Karla Peiffer, Asset Risk Management Specialist, Community Facilities Programs, at karla.peiffer@wdc.usda.gov.